

**Pennsylvania Music Educators Association
State Board meeting minutes
January 9, 2010
PMEA Executive Office/First UCC Church, Hamburg, PA
8:00 a.m.**

Attendance: Fran Nesta, Bill Pendziwiatr, Scott Sheehan, Sue Basalik, Lee Rickard, Ben Cook, Jess Beblo, Allen Howell, Glenn Cameron, Steve Luxbacher, Brian Stacey, Johanna Steinbacher, Dan Atwood, Ann Clements (proxy), William Ciabattari, Leatha Keiser, Ann Manganiello, Nino Bennici, Eric Dundore, Grace Muzzo, Doug Bolasky, John Herlihy, Bruce Glenny, Anne Sprissler. Staff: Margaret Bauer, Abi Young. Absent: Travis Weller, Mary Jo Fadden-Zetts, Kim Rauch, Jeff Cooper.

President Fran Nesta called the meeting to order at 8:15 a.m. and welcomed the board members. State C/I Coordinator Susan Basalik led the board in singing "Music Alone Shall Live."

Approval of the Minutes of the Previous Meeting – The minutes of the July 22, 2009 meeting were approved as previously distributed.

Treasurer's Report – Margaret Bauer distributed a year-end (unaudited) financial report as an update to the Nov. 30 report distributed with the board reports. She highlighted a few areas of concern, including the deficit incurred at the end of the year. Fran Nesta asked the board to be looking at the membership rebates to the districts. The report was filed for audit.

Unfinished Business

MENC NEB – Fran reported that the NEB denied PMEA's request to offer a state-only full active membership at their meeting in June. Fran was not apprised of the decision until after the July PMEA board meeting and he was disappointed that no rationale was included in the NEB minutes concerning why PMEA was asking for a state-only membership.

Eastern Division MENC – Fran reported on the Eastern Division board meeting held in October in Hartford. He also reported that the summer conference, Music Education Week in Washington, was being planned this year by MENC members and not staff. Finally, he urged board members to vote in the upcoming MENC elections for vice-president-elect.

EdVentures Video – Fran showed the DVD put together by Tom McHugh to the board. Discussion followed. There were some concerns about the content of the script. Fran asked the board members to email him their feedback before next Friday (January 15) and he would take it to Tom.

All-State Harp Rubric – **It was moved and seconded to approve the harp rubric as presented to the board. Motion carried.**

Strategic Plan – Fran reported that he had compiled the results from the leadership session held in July. The governance task force will have a proposal for the board prior to the April meeting.

New Business

All-Eastern Honors Ensembles Ranking Process – **It was moved and seconded to approve the All-Eastern Ranking Process as presented to the board prior to the meeting. Motion carried.**

Conference Local Host Job Description – Scott Sheehan spoke to the need to develop a description for the local hosts. **It was moved and seconded to approve the job description as presented. Motion carried.**

All-State Operations and Management Plan – It was moved and seconded to approve the All-State Operations and Management Plan as presented to the board. Motion carried.

Piccolo Rotation for All-State Orchestra – It was moved and seconded to alter the piccolo rotation to include Western Region Orchestra (the dedicated piccolo slot rotates currently between East II and East IV). Motion carried. Dave Cree will formulate the rotation for the Policy Handbook.

Executive Director contract - Fran Nesta reported that the PMEA Executive Committee has offered the executive director a three year contract which will include a salary increase of \$1000 in each of the three years, a 34-hour work week with flexible hours, reimbursement for Internet modem and level term life insurance. PMEA will continue to pay 1/3 of the health insurance costs. **It was moved and seconded to approve the contract.** Discussion. As a result of the discussion, the term of the contract will run from Feb. 1, 2010 to January 30, 2013. **The motion was amended, and then further amended to include the salary increase and Internet modem expense retroactive to January 1, 2010. Motion carried unanimously.**

Hall of Fame – It was moved and seconded to approve holding nominations for three years if not selected in the first year of submission. Discussion. Motion carried.

Outstanding Superintendent Award – President Nesta announced that J. Thomas Masullo, Bellefonte Area School District, has been selected as the Outstanding Superintendent for 2010.

Officer Reports

President’s Report – Fran Nesta discussed the conflict of interest form and our responsibilities as to being paid for presentations at district workshops, clinics, etc. If you are doing a session that pertains to your area of serving on the board, you should not accept an honorarium for that session (that equates to profiting financially from your service on the board which is a clear conflict of interest). Reimbursement of expenses is allowable.

Fran also asked board members if they had signed up for PLAN (PMEA advocacy network). He reminded them that it their responsibility to do so. His written report stands; he reminded board members that he is available to be invited to district events.

Vice President’s Report – Scott Sheehan highlighted various conference sessions and concerts. He reported that he is looking for sponsors for Straight No Chaser and also the Gospel Breakfast.

Scott also talked about adjudication, asking board members to consider whether or not PMEA needs to be in the adjudication business. What is the future of adjudication? He asked board members to talk to their members about it. Scott will be talking to Tom Snyder about the issue in the very near future.

State C/I Coordinator – Sue Basalik’s report stands as written. She asked board members to remind festival hosts to send in Act 48 paperwork to her and to Kelly Gressley in the PMEA Office. She asked for speaker suggestions as she plans the summer conference.

Vice-President-Elect’s Report – Bill Pendziwiatr’s report stands as written.

Executive Director’s Report – Margaret Bauer reported that Abigail Young has been selected for the American Society of Association Executives’ Leadership Program.

Other Reports

Fran encouraged board members to promote Tri-M membership and to establish chapters in their schools if they don’t currently have a chapter.

Appointment of Task Forces

Fran asked for volunteers for four task forces/committees:

Guidelines for Partnerships with Outside Organizations , Chair, Bill Pendziwiatr
Steve Luxbacher
Dan Atwood
Jess Beblo
Website Advisory Committee, Chair, Scott Sheehan
Al Purdy
Kris Laird
Rich Fisherowski (suggested)
Tom Rudolph (suggested)
State Festival Manual Revision Committee – Chair, Dave Cree (tentative)
Eric Dundore
Lee Rickard
Johanna Steinbacher
DVD Proposal – Chair, Bill Pendziwiatr
Eric Dundore
Sue Basalik
Ann Manganiello
Greg Peters (suggested)

Announcements

Abi Young asked district presidents to contact her if their districts were planning to hold breakfasts at the conference.

Festival Task Force – In response to a question about the Festival task force, Fran asked the board members to have discussions at their district and region festivals about the purpose of festivals. Fran will email the district presidents with a wiki address where presidents should post feedback after each festival discussion. Scott will re-invite everyone to the wiki.

Fran explained how to fill out the reimbursement form.

Sue Basalik will be emailing Citation of Excellence process suggestions. Staff will try to get the forms on the website so that they can be filled in online.

The meeting adjourned at 11 a.m.